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**RALPH M. HALL/ROCKWALL MUNICIPAL AIRPORT**  
**TxDOT CSJ No. 1718ROCKW**

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**Texas Department of Transportation**  
**Aviation Division**  
**Request for Qualifications for Professional**  
**Architectural/Engineering Services**

The City of Rockwall, through its agent, the Texas Department of Transportation (TxDOT), intends to engage a Professional Architectural/Engineering Firm for services pursuant to Chapter 2254, Subchapter A, of the Government Code. TxDOT Aviation Division will solicit and receive qualification statements for the current aviation project as described below.

**Current Project:** City of Rockwall; TxDOT CSJ No.: 1718ROCKW. Scope: Provide engineering/design services including construction administration to:

1. Rehabilitate and mark Runway 17-35;
2. Rehabilitate airport entrance road;
3. Rehabilitate and repair apron;
4. Rehabilitate T-hangar access and taxiways and;
5. Construct ditches and install culverts.

The Agent, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all respondents that it will affirmatively ensure that any contract entered into pursuant to this advertisement, that disadvantaged business enterprises will be afforded full and fair opportunity to submit in response to this solicitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The proposed contract is subject to 49 CFR Part 26 concerning the participation of Disadvantaged Business Enterprises.

The DBE goal for the **design phase of the current project is 8%. The goal will be re-set for the construction phase.** TxDOT Project Manager is Ryan Hindman P.E.

Utilizing multiple engineering/design and construction grants over the course of the next five years, future scope of work items at the Ralph M. Hall/Rockwall Municipal Airport may include the following:

1. Improve airfield drainage;
2. Rehabilitate and repair airfield pavement;
3. Relocate parallel taxiway and;
4. Construct new airport entrance road.

The City of Rockwall reserves the right to determine which of the above services may or may not be awarded to the successful firm and to initiate additional procurement action for any of the services above.

To assist in your qualification statement preparation the criteria, 5010 drawing, project diagram, and most recent Airport Layout Plan are available online at <http://www.dot.state.tx.us/avn/avninfo/notice/consult/index.html> by selecting “Ralph M. Hall/Rockwall Municipal Airport.” The qualification statement should address a technical approach for the current scope only. Firms shall use page 4, Recent Airport Experience, to list relevant past projects for both current and future scope.

**AVN-550 Preparation Instructions:**

Interested firms shall utilize the latest version of Form AVN-550, titled “Qualifications for Aviation Architectural/Engineering Services”. The form may be requested from TxDOT, Aviation Division, 125 E. 11th Street, Austin, Texas 78701-2483, phone number, 1-800-68-PILOT (74568). The form may be emailed by request or downloaded from the TxDOT website at <http://www.txdot.gov/inside-txdot/division/aviation/projects.html>. The form may not be altered in any way. Firms must carefully follow the instructions provided on each page of the form. Qualifications shall not exceed the number of pages in the AVN-550 template. The AVN-550 consists of eight pages of data plus one optional illustration page. A prime provider may only submit one AVN-550. If a prime provider submits more than one AVN-550, that provider will be disqualified. Responses to this solicitation WILL NOT BE ACCEPTED IN ANY OTHER FORMAT.

ATTENTION: To ensure utilization of the latest version of Form AVN-550, firms are encouraged to download Form AVN-550 from the TxDOT website as addressed above. Utilization of Form AVN-550 from a previous download may not be the exact same format. Form AVN-550 is a PDF Template.

The completed Form AVN-550 **must be received** in the TxDOT Aviation eGrants system no later than October 18, 2016, 11:59 PM. (CDST). Electronic facsimiles or forms sent by email or regular/overnight mail will not be accepted.

Firms that wish to submit a response to this solicitation must be a user in the TxDOT Aviation eGrants system no later than one business day before the solicitation due date. To request access to eGrants, please complete the Contact Us webform located at <http://txdot.gov/government/funding/egrants-2016/aviation.html>

An instructional video on how to respond to a solicitation in eGrants is available at <http://txdot.gov/government/funding/egrants-2016/aviation.html>

Step by step instructions on how to respond to a solicitation in eGrants are also posted at <http://www.dot.state.tx.us/avn/avninfo/notice/consult/index.html>.

The consultant selection committee will be composed of local government representatives. The final selection by the committee will generally be made following the completion of review of AVN-550s. The committee will review all AVN-550s and rate and rank each. The Evaluation Criteria for Engineering Qualifications can be found at <http://www.txdot.gov/inside-txdot/division/aviation/projects.html> under Information for Consultants. All firms will be notified and the top rated firm will be contacted to begin fee negotiations for the design and bidding phases. The selection committee does, however, reserve the right to conduct interviews for the top rated firms if the committee deems it necessary. If interviews are conducted, selection will be made following interviews.

Please contact TxDOT Aviation for any technical or procedural questions at 1-800-68-PILOT (74568). For procedural questions, please contact Sheri Quinlan, Grant Manager. For technical questions, please contact Ryan Hindman P.E, Project Manager.

For questions regarding responding to this solicitation in eGrants, please contact the TxDOT Aviation help desk at 1-800-687-4568 or [avn-egrantshelp@txdot.gov](mailto:avn-egrantshelp@txdot.gov)

## **EVALUATION CRITERIA FOR ARCHITECTURAL/ENGINEERING QUALIFICATIONS**

TxDOT Aviation recommends that the Selection Committee, in evaluating detailed qualifications from the listed architects/engineers, use the following criteria. They should suffice for most projects. You will notice that we have proposed scoring values for each criterion. Should there be special circumstances, criteria and their respective scoring values may be adjusted. Your TxDOT project manager will be glad to help should this be the case.

**1. Recent experience of the project team with comparable airport projects within the past ten years.**

**(25 points)**

Do the qualifications indicate that the project team has recent direct experience on other general aviation airports designing similar improvements to those proposed at this location? [Sources of information: Aviation Project Design Team Form, Recent Relevant Airport Experience Form, and possibly the Optional Summary.]

**2. Proposed technical approach (30 points)**

Does the architect/engineer provide evidence of understanding of the project; and any unique architectural/engineering aspects associated with the proposed project and how to address them? [Sources of information: Proposed Technical Approach to Project, and possibly the Optional Summary.]

**3. Project design schedule and ability to meet schedules and deadlines (25 points)**

Does the proposed design team have sufficient time to work on this project? Has the firm demonstrated an ability to meet design schedules in the past? Reasonableness of proposed schedule [Sources of information: Aviation Project Design Team Form, Recent Relevant Airport Experience Form, Project Design Schedule Form and possibly the Optional Summary.]

**4. Construction Management Experience (20 points)**

The architect/engineer will oversee the airport construction. Therefore, it is critical that the architect/engineer be involved in the day-to-day construction activities through a full-time resident project representative and periodic site visits. What evidence do the qualifications provide as to the architect/engineer's commitment to proactive and consistent representation during construction? [Source of information: Relevant Airport Experience form; proposed Technical Approach to Project; and possibly the Optional Summary]

ROCKWALL, TX

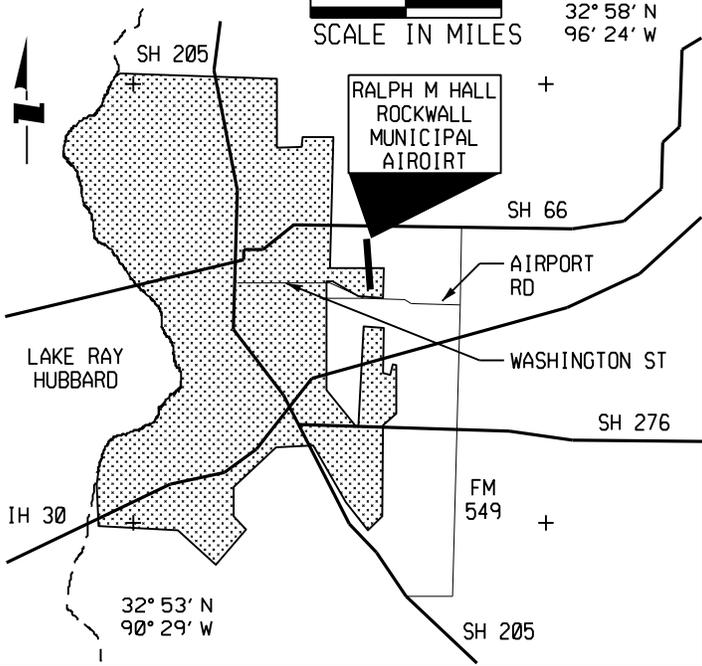
RALPH M HALL/ROCKWALL MUNICIPAL AIRPORT

(F46)

AIRPORT LOCATION

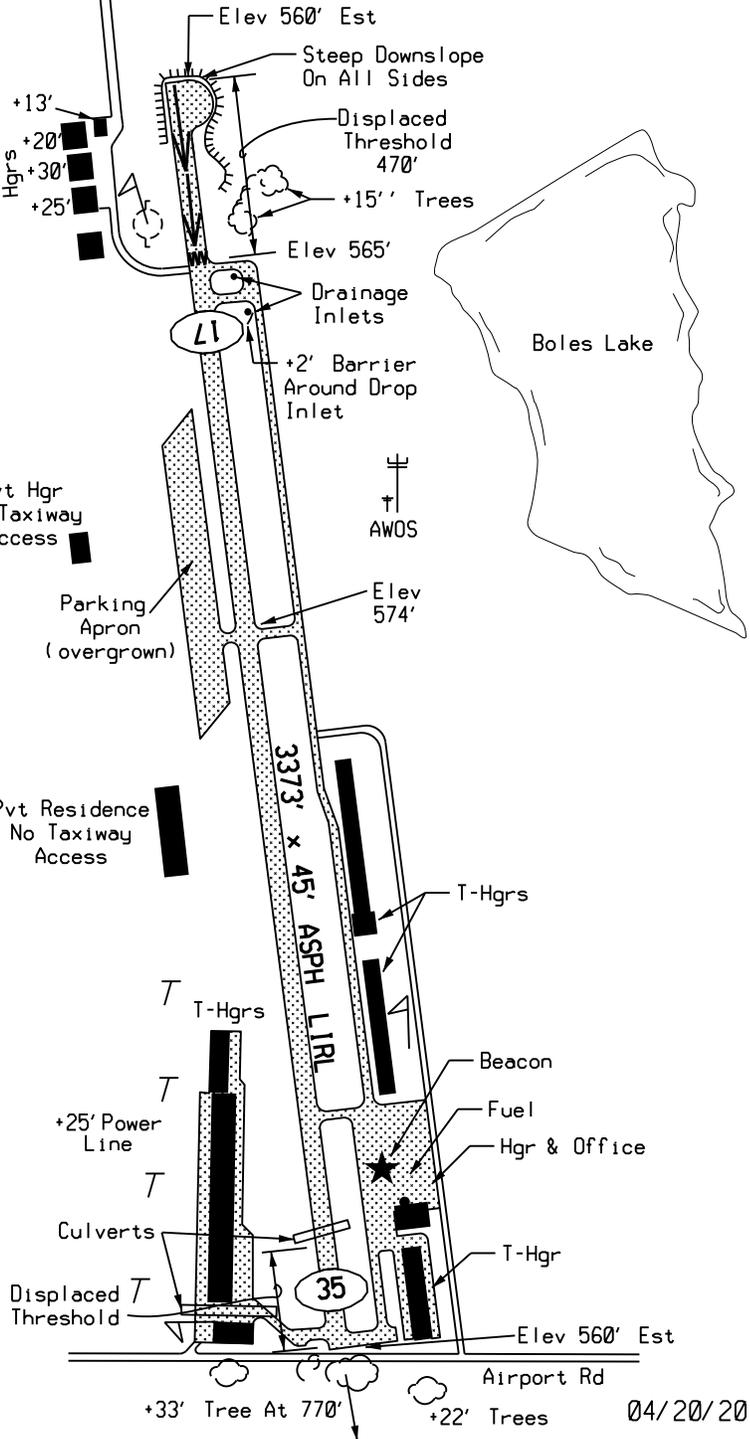
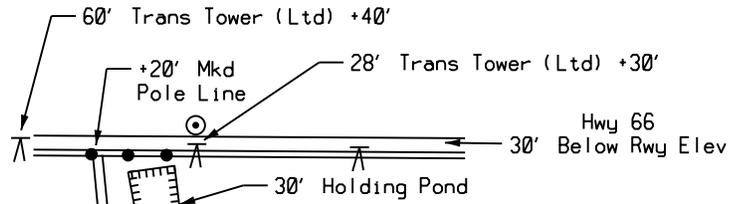


32° 58' N  
96° 24' W

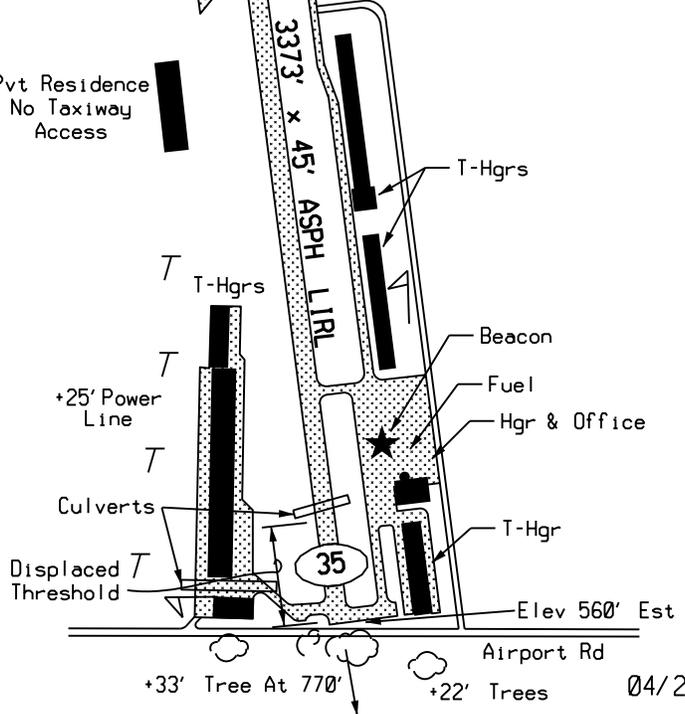
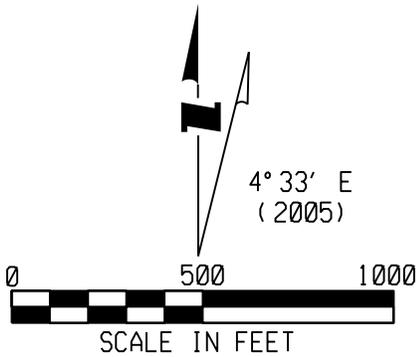


REMARKS:

SITE NO. - 24638.A  
ACRES - 45



AIRPORT LAYOUT



> 1 ASSOC CITY: ROCKWALL 4 STATE: TX LOC ID: F46 FAA SITE NR: 24638.\*A  
 > 2 AIRPORT NAME: RALPH M HALL/ROCKWALL MUNI 5 COUNTY: ROCKWALL TX  
 3 CBD TO AIRPORT (NM): 02 E 6 REGION/ADO: ASW/TEX 7 SECT AERO CHT: DALLAS-FT WORTH

<p><b>GENERAL</b></p> <p>10 OWNERSHIP: PUBLIC                  &gt; 11 OWNER: CITY OF ROCKWALL                  &gt; 12 ADDRESS: 385 S. GOLIAD ST.                  ROCKWALL, TX 75087                  &gt; 13 PHONE NR: 972-771-7700                  &gt; 14 MANAGER: TODD PARKS                  &gt; 15 ADDRESS: 1701 AIRPORT RD.                  ROCKWALL, TX 75087                  &gt; 16 PHONE NR: 972-771-0151                  &gt; 17 ATTENDANCE SCHEDULE:                  ALL MON-FRI 0800-1700                  ALL SAT 0800-1600</p> <p>18 AIRPORT USE: PUBLIC                  19 ARPT LAT: 32-55-50.1400N ESTIMATED                  20 ARPT LONG: 096-26-07.7480W                  21 ARPT ELEV: 574.1 SURVEYED                  22 ACREAGE: 50                  &gt; 23 RIGHT TRAFFIC: 35                  &gt; 24 NON-COMM LANDING: NO</p> <p>25 NPIAS/FED AGREEMENTS: NY1                  &gt; 26 FAR 139 INDEX:</p>	<p><b>SERVICES</b></p> <p>&gt; 70 FUEL: 100LL A</p> <p>&gt; 71 AIRFRAME RPRS: MAJOR                  &gt; 72 PWR PLANT RPRS: MAJOR                  &gt; 73 BOTTLE OXYGEN: HIGH/LOW                  &gt; 74 BULK OXYGEN: NONE                  75 TSNT STORAGE: HGR, TIE                  76 OTHER SERVICES: INSTR, RNTL, SALES</p>	<p><b>BASED AIRCRAFT</b></p> <p>90 SINGLE ENG: 62                  91 MULTI ENG: 3                  92 JET: 1                  TOTAL: 66</p> <p>93 HELICOPTERS: 0                  94 GLIDERS: 0                  95 MILITARY: 0                  96 ULTRA-LIGHT: 1</p>
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<p><b>RUNWAY DATA</b></p> <p>&gt; 30 RUNWAY INDENT: 17/35                  &gt; 31 LENGTH: 3,373                  &gt; 32 WIDTH: 45                  &gt; 33 SURF TYPE-COND: ASPH-F                  &gt; 34 SURF TREATMENT:                  35 GROSS WT: S 12.0                  36 (IN THSDS) D                  37 2D                  38 2D/2D2                  &gt; 39 PCN:</p>	<p><b>FACILITIES</b></p> <p>&gt; 80 ARPT BCN: CG                  &gt; 81 ARPT LGT SKED: SEE RMK                  BCN LGT SKED: SS-SR                  &gt; 82 UNICOM: 122.800                  &gt; 83 WIND INDICATOR: YES                  84 SEGMENTED CIRCLE: YES                  85 CONTROL TWR: NO                  86 FSS: FORT WORTH                  87 FSS ON ARPT: NO                  88 FSS PHONE NR: 817-541-3474                  89 TOLL FREE NR: 1-800-WX-BRIEF</p>	<p><b>OPERATIONS</b></p> <p>100 AIR CARRIER: 0                  102 AIR TAXI: 0                  103 G A LOCAL: 30,000                  104 G A ITNRNT: 8,000                  105 MILITARY: 20                  TOTAL: 38,020</p> <p>OPERATIONS FOR                  12 MONTHS                  ENDING: 12/31/2015</p>
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<p><b>LIGHTING/APCH AIDS</b></p> <p>&gt; 40 EDGE INTENSITY: LOW                  &gt; 42 RWY MARK TYPE-COND: NPI - P / NPI - P                  &gt; 43 VGSI: /                  44 THR COSSING HGT.: /                  45 VISUAL GLIDE ANGLE: /                  &gt; 46 CNTRLN-TDZ: - / -                  &gt; 47 RVR-RVV: - / -                  &gt; 48 REIL: /                  &gt; 49 APCH LIGHTS: /</p>	<p><b>OBSTRUCTION DATA</b></p> <p>50 FAR 77 CATEGORY: A(NP) / A(NP)                  &gt; 51 DISPLACED THR: 470 / 289                  &gt; 52 CTGL OBSTN: PLINE / TREES                  &gt; 53 OBSTN MARKED/LGTD: LM /                  &gt; 54 HGT ABOVE RWY END: 33 / 22                  &gt; 55 DIST FROM RWY END: 430 / 278                  &gt; 56 CNTRLN OFFSET: 0B / 160R                  57 OBSTN CLNC SLOPE: 6:1 / 3:1                  58 CLOSE-IN OBSTN: Y / Y</p>	<p><b>DECLARED DISTANCES</b></p> <p>&gt; 60 TAKE OFF RUN AVBL (TORA): /                  &gt; 61 TAKE OFF DIST AVBL (TODA): /                  &gt; 62 ACLT STOP DIST AVBL (ASDA): /                  &gt; 63 LNDG DIST AVBL (LDA): /</p>
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(>) ARPT MGR PLEASE ADVISE FSS IN ITEM 86 WHEN CHANGES OCCUR TO ITEMS PRECEDED BY >

> 110 REMARKS

A 011 RICK CROWLEY, CITY MANAGER.  
 A 014 TEXAS AIR CENTER, LLC.  
 A 016 EMERGENCY PHONE: 972-771-7177 (POLICE).  
 A 042 RWY 17 RWY MKGS FADED.  
 A 042 RWY 35 RWY MKGS FADED.  
 A 057 RWY 17 APCH RATIO 4:1; +15 FT TREES 72 FT DSTC., 155 FT LEFT.  
 A 057 RWY 35 APCH RATIO 2:1; +15' HGR 55' SOUTH OF DSPLCD THR 211' R.  
 A 058 RWY 17 10 TO 15 FT TREES, 55 TO 200 FT DSTC, 100 FT R.  
 A 058 RWY 35 15 FT ROAD 15 FT AT 250 FT RIGHT TO 5 FT HIGH AT 250 FT LEFT. 25 FT TREES 75 FT DSTC., 230 FT RIGHT. +25 FT TREES 100 FT DSTC., 170 FT LEFT, 4 FT FENCE, 7 FT DSTC.  
 A 070 SELF-SERVICE FUEL N/A.  
 A 081 ACTVT LIRL RY 17/35 - CTAF.  
 A 110 THIS AIRPORT HAS BEEN SURVEYED BY THE NATIONAL GEODETIC SURVEY.  
 A 110-001 NO LINE OF SIGHT BETWEEN RWY ENDS.  
 A 110-002 RY 17 50 FT DROP OFF AT APCH END OF PAVEMENT; STEEP DOWN SLOPE ALL SIDES OF DISPLACEMENT.

111 INSPECTOR: (C) 112 LAST INSP: 01/30/2016 113 LAST INFO REQ:

> 1 ASSOC CITY: \*\*\*CONTINUED\*\*\* 4 STATE: TX LOC ID: F46 FAA SITE NR: 24638.\*A  
 > 2 AIRPORT NAME: 5 COUNTY:  
 3 CBD TO AIRPORT (NM): 6 REGION/ADO: ASW/TEX 7 SECT AERO CHT:

**GENERAL**

10 OWNERSHIP:  
 > 11 OWNER:  
 > 12 ADDRESS:  
 > 13 PHONE NR:  
 > 14 MANAGER:  
 > 15 ADDRESS:  
 > 16 PHONE NR:  
 > 17 ATTENDANCE SCHEDULE:

**SERVICES**

> 70 FUEL:  
 > 71 AIRFRAME RPRS:  
 > 72 PWR PLANT RPRS:  
 > 73 BOTTLE OXYGEN:  
 > 74 BULK OXYGEN:  
 75 TSNT STORAGE:  
 76 OTHER SERVICES:

**BASED AIRCRAFT**

90 SINGLE ENG:  
 91 MULTI ENG:  
 92 JET:  
 TOTAL:  
 93 HELICOPTERS:  
 94 GLIDERS:  
 95 MILITARY:  
 96 ULTRA-LIGHT:

**FACILITIES**

> 80 ARPT BCN:  
 > 81 ARPT LGT SKED :  
     BCN LGT SKED:  
 > 82 UNICOM:  
 > 83 WIND INDICATOR:  
 84 SEGMENTED CIRCLE:  
 85 CONTROL TWR:  
 86 FSS:  
 87 FSS ON ARPT:  
 88 FSS PHONE NR:  
 89 TOLL FREE NR:

**OPERATIONS**

100 AIR CARRIER:  
 102 AIR TAXI:  
 103 G A LOCAL:  
 104 G A ITNRNT:  
 105 MILITARY:  
 TOTAL:  
 OPERATIONS FOR  
 12 MONTHS  
 ENDING:

18 AIRPORT USE:  
 19 ARPT LAT:  
 20 ARPT LONG:  
 21 ARPT ELEV:  
 22 ACREAGE:  
 > 23 RIGHT TRAFFIC:  
 > 24 NON-COMM LANDING:  
 25 NPIAS/FED AGREEMENTS:  
 > 26 FAR 139 INDEX:

**RUNWAY DATA**

> 30 RUNWAY INDENT:  
 > 31 LENGTH:  
 > 32 WIDTH:  
 > 33 SURF TYPE-COND:  
 > 34 SURF TREATMENT:  
 35 GROSS WT: S  
 36 (IN THSDS) D  
 37 2D  
 38 2D/2D2  
 > 39 PCN:

**LIGHTING/APCH AIDS**

> 40 EDGE INTENSITY:	- / -	- / -	- / -	- / -
> 42 RWY MARK TYPE-COND:	/	/	/	/
> 43 VGSI:	/	/	/	/
44 THR COSSING HGT.:	/	/	/	/
45 VISUAL GLIDE ANGLE:	/	/	/	/
> 46 CNTRLN-TDZ:	- / -	- / -	- / -	- / -
> 47 RVR-RVV:	- / -	- / -	- / -	- / -
> 48 REIL:	/	/	/	/
> 49 APCH LIGHTS:	/	/	/	/

**OBSTRUCTION DATA**

50 FAR 77 CATEGORY	/	/	/	/
> 51 DISPLACED THR:	/	/	/	/
> 52 CTLG OBSTN:	/	/	/	/
> 53 OBSTN MARKED/LGTD:	/	/	/	/
> 54 HGT ABOVE RWY END:	/	/	/	/
> 55 DIST FROM RWY END:	/	/	/	/
> 56 CNTRLN OFFSET:	/	/	/	/
57 OBSTN CLNC SLOPE:	/	/	/	/
58 CLOSE-IN OBSTN:	/	/	/	/

**DECLARED DISTANCES**

> 60 TAKE OFF RUN AVBL (TORA):	/	/	/	/
> 61 TAKE OFF DIST AVBL (TODA):	/	/	/	/
> 62 ACLT STOP DIST AVBL (ASDA):	/	/	/	/
> 63 LNDG DIST AVBL (LDA):	/	/	/	/

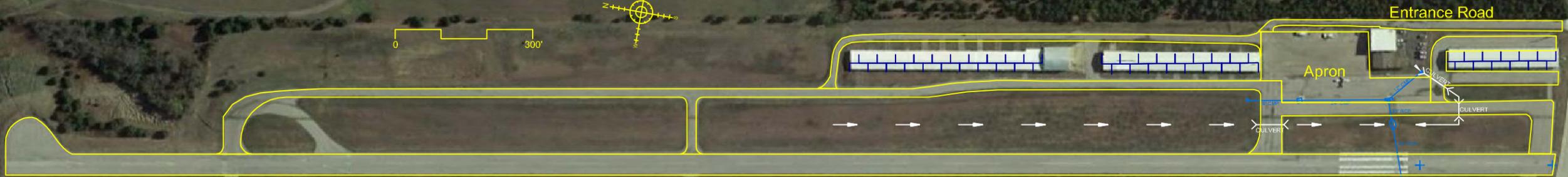
(>) ARPT MGR PLEASE ADVISE FSS IN ITEM 86 WHEN CHANGES OCCUR TO ITEMS PRECEDED BY >

> 110 REMARKS

A 110-003 SVRL AREAS RWY & TXY PAVEMENT LIP GTR THAN 3 INS AT EDGE.

111 INSPECTOR: (C) 112 LAST INSP: 01/30/2016 113 LAST INFO REQ:

Ralph Hall Airport  
Rockwall, TX F46



- Rehabilitate Entrance Road
- Install New Culverts and ditches
- Repair & Rehabilitate Apron Area
- Repair & Rehabilitate Runway
- Rehabilitate Taxiways
- Mark Runway and all Airside Pavements

John King Blvd.

Airport Rd.



## Instructions for Responding to a Solicitation in eGrants

<p>TxDOT Aviation eGrants webpage:  <a href="https://apps2.dot.state.tx.us/apps/egrants2/logout2.aspx">https://apps2.dot.state.tx.us/apps/egrants2/logout2.aspx</a></p> <p>eGrants help desk Monday –Friday 8AM – 5PM  <b>1-800-687-4568</b></p>	<p>If you are not set up in eGrants and wish to respond to a posted solicitation, please complete the eGrants webform available at  <a href="https://form.jotform.com/62164883455160">https://form.jotform.com/62164883455160</a></p>
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STEP	ACTION(S)	NOTES
	<b><u>CONSULTANTS SHOULD HAVE AN OPPORTUNITY ON THEIR HOME PAGE WHEN THE USER LOGS IN. WITH MULTIPLE RFQS POSTED, PLEASE ENSURE YOU SELECT THE CORRECT OPPORTUNITY</u></b>	
01.	Go to View Opportunities. a. Select <b>Apply Now</b> to the opportunity b. The RFQ Response Menu is opened	Very important to click on the name of the document and not the organization name  Make a note of the opportunity due date to ensure you respond in time
02.	Click on View, Edit and Complete Forms a. Select RFQ Applicant Form b. Confirm Project information and address c. Upload AVN-550 or 551 <b><u>PLEASE MAKE SURE YOU SELECT THE CORRECT PDF FILE BEFORE CHANGING STATUS.*</u></b> d. Hit Save	Note: you will change the status to submit the response  You should print the proposal document to a PDF so that it becomes un-editable. Or, you may upload a scanned copy of the AVN-550/551.
03.	Click on document name next to document information	
04.	Select view status options under the change the status menu	
05.	Select to change status to <b>RFQ response in CS Review (submit response) <u>YOU ARE DONE</u></b>	You will get an email saying the response was successfully submitted; the status must be changed to <b>RFQ Response in CS Review</b> by the due date and time posted in the solicitation.
06.	<b><u>WAIT</u></b> UNTIL A SELECTION NOTIFICATION IS SENT TO YOU	
07.	<b><u>AFTER SELECTION NOTIFICATION IS RECEIVED</u></b> Log in to view status of response. Once the scores are verified, TxDOT will move the response to an interview, selected or not selected status of which you can log in to see the status of your response.	The selection notification will refer users to eGrants to view the status of their response. User may also view the TxDOT website for selection information.

If you are not set up in eGrants and wish to respond to a posted solicitation, you may contact the aviation help desk for assistance by using the webform available at <https://form.jotform.com/62164883455160>

**SOME ORGANIZATIONS WILL HAVE MANY USER MEMBERS. EACH ORGANIZATION SHOULD DETERMINE WHICH USER MEMBER WILL SUBMIT THE COMPLETED AVN-550/551 IN EGRANTS. AFTER THE OPPORTUNITY IS SELECTED FOR THE ORGANIZATION, IT WILL NO LONGER APPEAR ON ANY OTHER USER'S HOME PAGE UNLESS THE INITIATING USER CANCELS THE RESPONSE.**

\*If the responder posts the incorrect file.

- If status has been changed and the due date for the response has not expired, contact the help desk to ask for the status to be administratively changed back to Response in Process.
- If the incorrect file was posted, the incorrect file may be deleted and the correct one posted as long as the status has not been changed to Response in CS Review. Respondent will need to check the "delete" box and hit save. The page refreshes. Then post the correct file, save, and change the status.